

Philadelphia Immunization Program

SPECIAL DELIVERY

The Philadelphia Department of Public Health
Division of Disease Control

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- **KIDS Plus Reporting Requirements for ALL Vaccines Administered**
- **Failure to Report May Result in Suspension from the VFC and/or VFAAR Programs**

Immunization reporting required for patients of ALL AGES

Effective August 2009, by order of the Philadelphia Board of Health (Health Code 6-210), immunizations administered to patients of all ages are to be reported to the KIDS Plus Registry. This applies to ALL Philadelphia providers and to ALL vaccine doses, whether public funded or privately purchased vaccine. Reporting forms for all ages can be found at <https://kids.phila.gov>.

Providers are required to submit reports **at least once a month** to the KIDS Plus Registry via paper reporting forms or electronic data. Consistent and complete reporting by all providers is required to ensure that KIDS Plus Registry data remain current and available to patients, parents and/or guardians and providers.

Effective immediately, failure to report immunizations administered in your practice may result in suspension from the VFC and/or VFAAR Programs.

The federal government annually distributes more than \$20 million in federally funded vaccines to Philadelphia providers and requires that PDPH keep detailed accounting of this vaccine. The KIDS Plus registry is the only way the Philadelphia VFC and VFAAR Programs can account for vaccine doses distributed and administered by Philadelphia VFC and VFAAR providers.

- Providers that do not submit vaccination reports at least once a month will receive a "warning letter" from the KIDS Registry. Providers then have ten (10) business days to submit all vaccination reports to the KIDS Registry or risk suspension from the VFC/VFAAR program.
- Providers that are suspended will receive no VFC and/or VFAAR vaccines from PDPH.
- Providers that DO submit data within ten (10) business days will have no interruption in their VFC/VFAAR ordering.

Providers have two options for reporting to KIDS Plus

- Electronic reporting: Providers upload an electronic file to a secure Web File Repository. For more information on how to report electronically, please contact the KIDS registry at KIDSregistry@phila.gov
- Manual reporting: Mail or fax Immunization Reporting forms found at <https://kids.phila.gov/>.

Benefits of reporting

Benefits of the KIDS Plus registry to the provider include the ability to look up patient immunization histories and recommended vaccine schedules. This helps promote timely immunizations, prevent missed immunization opportunities, and saves your practice money by avoiding over vaccination. Another benefit of timely and accurate reporting is avoiding unnecessary immunization outreach. By avoiding this, the PDPH immunization program is able to reduce wasted staff time and focus on children who are truly behind on their immunization schedule.